



CHECKLIST FOR AUTHORS

ARCTD 2021 authors submit their papers in English according to the template and sample article.

Please check the list of the ARCTD 2021 proposals submission files and requirements:

- ✓ **File 1** – Your article in .doc/docx format designed according to the template and sample article
 - ! The maximum number of pages of the two column paper is 6.
 - ! The article title should not exceed 12 words.
 - ! The maximum number of keywords is 5.
 - ! One author can submit maximum 3 papers as the first author or co-author.
 - ! The maximum number of authors per 1 article is 4.

Your article .doc file should be named as follows: first 3 initials of the author family name_initials of the first 3 words of the paper title.doc

Example: First Author's family name: Schmidt
Proposal title: "Technology for the construction of metal structures in the Arctic zone"
In this case the correct File1 name would be: sch_tcm.doc

- ✓ **File 2** – Your article in .pdf format
Your article .pdf file should be named as follows: first 3 initials of the author family name_initials of the first 3 words of the paper title.pdf

Example: First Author's family name: Schmidt
Proposal title: "Technology for the construction of metal structures in the Arctic zone"
In this case the correct File 2 name would be: sch_tcm.pdf

- ✓ **File 3** – Consent to Publish & Transfer of Copyright (CtP) in .pdf format using the provided form, dully filled and signed. File 3 must be named as follows: first 3 initials of the author family name_ctp.pdf
- ✓ **File 4** – Permission Verification Form (PVF) in .pdf format using the provided form, dully filled and signed. File 4 must be named as follows: first 3 initials of the author family name_pvf.pdf

Once your article is ready and designed according to the template, please upload your article in .doc/docx and .pdf file and CtP and PVF forms as .pdf files separately to the [EasyChair](#) platform till September 13, 2021.

- ✓ **Additional files** – figures, charts, diagrams, photos, screenshots:
 - ! halftones should be in high quality (minimum 1500 pixels) and supplied as .jpg or .tiff files, screenshots can be supplied as .png files;
 - ! line art should be supplied as **editable files in the original format** or software in which it was created (Power Point and Microsoft Excel files, suitable vector formats are .eps, .svg, and .ai).
- Additional files must be named as follows: first 3 initials of the author family name_fig_figure number as in the article.

Example: First Author's family name: Schmidt

The article contains a Microsoft Excel diagram, which is the third figure in the text

In this case the correct file name would be: sch_fig_3.xlsx

Each paper submission will consist of 4 files (3 .pdf and 1 .doc/docx) and additional files of figures. The files can be added using "Update file" button in the right corner of the screen on the page of your submission. Please add the required files separately by clicking this button. The uploaded files may not be displayed on your screen, but will be seen by the organizers.

! Please note that the articles submitted without the CtP and PVF forms or not designed according to the template will not be accepted.